## Acton Public and Acton-Boxborough Regional School Districts FY13 Budget Presentation January 28, 2012

Human Resources and Enrollment Update
Marie Altieri

### **Contract Settlements**

FY '11 – FY '13 Teachers' Contract Settled March 2011

#### Achieved Three Primary Goals

1. Minimal Cost of Living Increases given current economic climate

FY'11 = Zero

FY '12 = \$750 per employee

FY '13 = \$1,000 per employee

2. Restructure Health Insurance to maintain sustainability

3. Phase out Early Retirement Incentive

	2012-2013 Salary Scale								
Steps ↓ Lanes →	Bachelor's	Bachelor's	Master's (Or	Master's	Master's	Master' s	Doctorate (or		
Years	Degree	B + 15	Bachelors's+36	M + 15	30	45	Master's+60)		
1	44,732	45,732	48,172	49,178	51,431	52,941	54,470		
2	46,740	46,740	47,738	50,123	51,186	53,456	54,966		
3	48,726	48,726	49,729	52,199	53,172	55,480	56,996		
4	50,846	50,846	51,853	54,341	55,355	57,627	59,152		
5	53,481	53,481	54,491	<b>57,021</b>	58,044	60,352	61,883		
6	56,042	56,042	57,060	59,614	60,633	62,951	64,493		
7	59,281	59,281	60,291	62,913	63,949	66,302	67,851		
8	61,935	61,935	62,944	65,583	66,612	68,974	70,530		
9	64,557	64,557	65,561	68,229	69,255	71,650	73,186		
10	67,216	67,216	68,219	70,898	71,917	74,282	75,819		
Supermax 1	\$910	\$930	\$960	\$975	\$1,005	\$1,025	\$1,070		
Supermax 2	\$772	\$1,171	\$1,211	\$1,231	\$1,270	\$1,297	\$1,357		
Supermax 3	\$971	\$976	\$994	\$1,012	\$1,028	\$1,040	\$1,053		

 $4M (\$51,853 \rightarrow 5M (\$54,491) \rightarrow 5M + 15 (\$57,021)$ 

## FY '12 Reallocation of Resources Spring 2011

- Goal: Move non-classroom resources to classroom resources to support instruction and increase student to adult interactions
- Spring 2011: Transfer funds from energy and health insurance to salaries and add staff:
- ABHS PsychologistJH SpEd/Reading Specialist
- APS
   Math Curriculum Specialist (Funded by reduction in Kindergarten Section)
   Classroom Assistants

## Teaching Salaries

	FY '12	FY '13	Increase	Increase as % of Salaries
AB	\$16,006	\$16,848	\$842	5.26%
APS	\$12,069	\$12,860	\$792	6.56%

Salaries include reallocation of resources in FY '12 as well as investment budget new staff in FY '13

# ABRSD Teaching Salary Increase – Level Service (in thousands)

	FY '12	FY '13	Increase	Increase as % of Salaries
Cost of Living Inc (\$1,000 each)			\$215	1.34%
Steps and Supermax			\$285	1.87%
Lane Changes			\$64	0.4%
Longevity	\$181	\$201	\$20	0.13%
Total – Level Service			\$584	3.65%
TOTAL -Teaching Salaries	\$16,006	\$16,848	\$842	5.26%

## ABRSD Teaching Salary Increase Drivers (in thousands)

ì	FY '12	FY '13	Increase	Increase as % of Salaries
Level Service			\$584	3.65%
FY '12 Funded by Energy/Health HS Psych; JH Sped/Reading			\$130	0.81%
FY '13 Staff Reallocated 1 FTE Choice; 0.2 Nurse from Grant; School/Work Coord			\$100	0.62%
FY '13 New Staff HS Counselor; 2 HS English 0.2 JH Drama			\$208	1.30%
ERI	\$155	\$76	(-\$79)	(-0.5%)
Reductions for Retirements			(-\$80)	(-0.5%)
Vacancy Factor			(-\$100)	(-0.62%)
Other Ins/Outs			\$79K	0.5%
TOTAL -Teaching Salaries	\$16,006	\$16,848	\$842	5.26%

# APS Teaching Salary Increase – Existing Staff (in thousands)

	FY '12	FY '13	Increase	Increase as % of Salaries
Cost of Living Inc (\$1,000 each)			\$166	1.38%
Steps			\$223	1.85%
Lane Changes			\$52	0.43%
Longevity	\$139	\$156	\$17	0.14%
Total			\$458	3.80%
TOTAL -Teaching Salaries	\$12,069	\$12,860	\$792	6.56%

# APS Teaching Salary Increase Drivers (in thousands)

		(		~ /	
		FY '12	FY '13	Increase	Increase as % of Salaries
Le	vel Service			\$458	3.80%
Reductio	2 Funded by n in Kindergarten <sup>Curric</sup> Specialist			\$85	0.7%
Additiona	l Preschool Class			\$59	0.5%
1 Doug	13 New Staff las SpEd; .4 ELE Art/Music/P.E.			\$229	1.90%
	ERI	\$150	\$119	(-\$31)	(-0.26%)
Reduction	ns for Retirements			(-\$80)	(-0.5%)
Vac	ancy Factor			(-\$125K)	(-1%)
Oth	ner Ins/Outs			\$197K	0.6%
TOTAL -	Teaching Salaries	\$12,069	\$12,860	\$792	6.56%

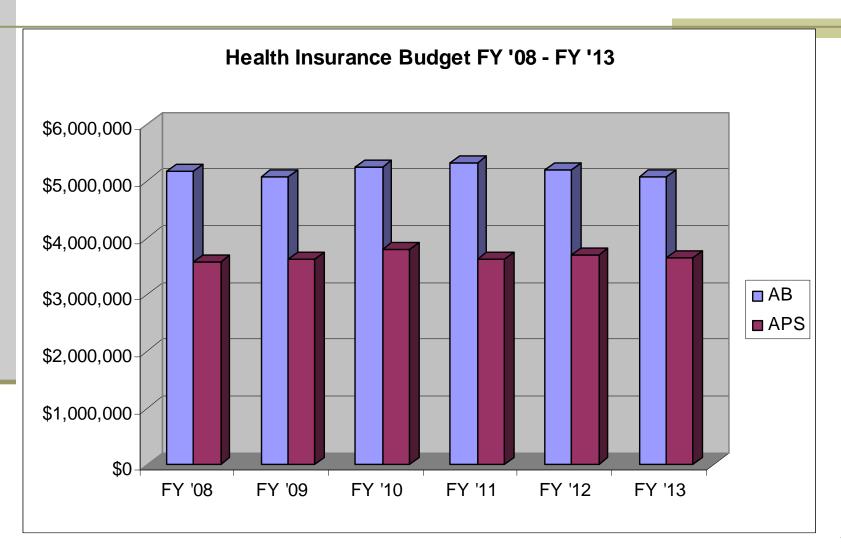
## Retirement History

Year of Retirement	AB Number of Retirees	AB ERI	APS Number of Retirees	APS ERI	Total Certified Retirees K-12	Total ERI K-12
2012	2	\$76	2	\$119	4	\$195
2011	4	\$155	3	\$150	7	\$305
2010	8 .5	\$315	6.5	\$295	15	\$611
2009	3.5	\$111	6.5	\$186	10	\$297
2008	9	\$347	5	\$263	14	\$610
2007	4.5	\$235	5.5	\$153	10	\$388
Average	5	\$206	5	\$195	10	\$401

### Health Insurance

- Changes to health insurance have allowed costs to stay flat for the last six years. These changes include adding a Blue Cross HMO; Moving employees off of Master Health Plus and changing the cost share.
- All school employees are now paying 25% (HMO) or 50% (Master Health Plus, PPO)
- One time mitigation checks have been included in FY '11, FY '12 and FY '13 budgets, and have been reduced each year. No more mitigation in FY '14 will allow further reductions in costs.
- Potential plan design changes could allow for additional savings in FY '13 and future years.

### Health Insurance FY '08 – FY '13



## Potential Savings from Plan Design Changes

- All employees, town and school, could be at the same split (75/25 HMO and 50/50 MHP/PPO)
- All employees, town and school, could have the same plan design with increased co-pays providing savings for all three budgets
- Savings Estimate (First Year FY '13): APS \$300kAB \$400k
- Total savings over three entities \$850k year one growing to \$1.2m over three years.

## **Enrollment Projections**

- Enrollment has peaked and is beginning to drop at all levels.
- The Region dropped 34 students this year.
- APS dropped 60 students in FY '11 and 60 more students in FY '12
- APS reduced one section in FY '12 (16 to 15) and projects being able to drop another section in FY '14 (15 to 14). These reduced sections will follow all the way through from K-6.
- Chapter 70 drops as enrollment drops. We estimate approximately \$2,000 drop for each student, although it is relative to the state enrollment averages. e.g. 400 student drop at APS over the five years could equal Chapter 70 drop of \$800,000.

## Acton to Boxborough Ratio Shift

- Boxborough enrollment is dropping
- FY '11 to FY '12 shifts % of Assessment from Boxborough to Acton (\$174K); FY'12 to 'FY'13 is (\$261k).
- This trend will continue for the next several years.
- Enrollment based on Ashton Projections plus out of district.

	2008	2009	2010	2011	2012	2013
Acton	2336	2343	2381	2391	2386	2380
Boxborough	617	593	576	536	533	509
Total	2953	2936	2957	2927	2919	2889
Acton %	79.11%	79.80%	80.52%	81.69%	81.8%	82.4%

3 year avg. FY'11 = 79.23% FY'12 = 79.81%

FY'13 = 80.67%

## Acton Public and Acton-Boxborough Regional School Districts FY13 Budget Presentation January 28, 2012

Department of Educational Technology
Amy Bisiewicz

## FY '12 Supported Technology Needs

#### NetBooks

- ■3 thirty unit carts @ ABRHS
- ■1 thirty unit cart @ RJ Grey

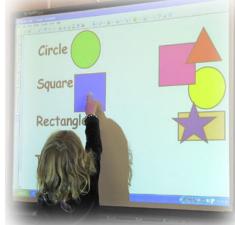


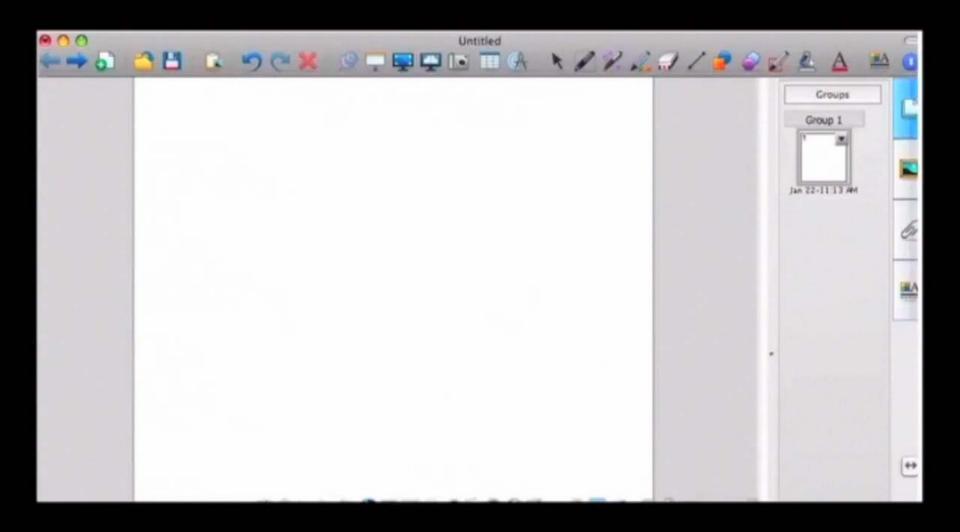
#### SMARTBoards

- ■All 1<sup>st</sup>-6<sup>th</sup> grade classrooms
- ABRHS

■Mobi Interactive Device







# Long Range Strategic Plan for Technology

Create a teaching and learning environment in which all students use information, technology, and communication tools in sophisticated ways to enhance learning

> APS/ABRSD Long Range Strategic Plan Approved Goal #4

## Strategies

- 1. All students access to technology
- 2. Address constraints to access
- 3. Integrate technology/academic learning goals
- 4. Provide training for teachers
- 5. Identify appropriate staffing levels



# Within Existing FY '13 Budget ~ K-12 EDTech Operations

Expected Outcomes	LRSP Strategies Addressed	Cost
Refresh APS Macbooks	1, 2, 3, 4	\$65,819/Yr
Implement SAN/ Cloud data storage	1, 2, 3	\$15,000
Help Desk System	1, 2, 3, 4, 5	\$5,000
ABRHS student-led Helpdesk	1, 4, 5	\$500

# Within Existing FY '13 Budget ~ K-12 EDTech Academics

Expected Outcomes	LRSP Strategies Addressed	Cost
K-12 technology learning goals	1, 2, 3, 4, 5	Not Applicable
Technology-related professional learning	1, 2, 3, 4, 5	Not Applicable
Kindergarten Projectors	1, 2, 3, 4	\$14000
Maintain online learning platforms (Moodle & ABSchools)	1,2, 3, 4	\$3000

# FY '13 ABRSD Proposed Unfunded Technology Needs

- ABRHS Supports strategies 1, 2, 3
  - Replace aging lab computers
    - \$31,752 Graphics Lab
    - \$19,928 Technical Drawing Lab
    - \$32, 220 World Language Lab
  - Purchase 10 SMARTBoards
    - **\$20,000**
- RJ Grey Supports strategies 1, 2, 3
  - 30 unit laptop cart
    - **\$23,000**
  - 8 (30 unit) Netbook Carts
    - **\$112,000**

## Acton Public and Acton-Boxborough Regional School Districts FY13 Budget Presentation January 28, 2012

## Curriculum and Assessment Deborah Bookis

### Texts-APS

#### FY'11 Text Purchases

2 years of 3-year proposal \$428k

- Social Studies
  - Massachusetts, American History & American Civilizations texts
  - Latin America & Canada Texts and Atlases
  - Discovery Streaming
  - Non-fiction selections
- ELA: Created or expanded leveled reading libraries at each school
- Mathematics: Updates to core programs & supplemental materials
- Science
  - Engineering Kits
  - K Life Science, Physical Science & Earth Science Kits
  - Discovery Streaming
- Bullying/Social: Supplemental materials

### Leveled Reading Libraries & Professional Resources

#### **McCarthy-Towne**







**Merriam** 



Douglas



**Professional** Resources







### Texts-APS

- FY'13 Text Budget Request
  - None at this time
    - Generalists
    - New MA Frameworks in two disciplines
    - Sufficient Resources for implementation
- Anticipated Future Text Budget Requests
  - Leveled Reading Books
    - Literature
    - Informational texts in science and social studies
  - Mathematics materials
  - Social Studies materials

LRSP Goal #5 Strategy #6

### Texts-AB

#### FY'11 Text Purchases

Both years of 2-year proposal

\$190k

- World Language: Spanish texts
- Science: Biology and Earth Science texts
- SS/History: Psychology text and additional primary and secondary resources
- English: additional sets of trade books
- Mathematics: Calculus and eighth grade texts

LRSP Goal #5 Strategy #6

### Texts-AB

#### FY'13 Text Budget Request

- JH
  - Present \$4.7k
  - Request \$40k Increase \$25.3k
- HS
  - Present \$29k
  - Request \$40k Increase \$11k

#### Rationale

NEASC Curriculum Review Process 7-12

By October 1st of this year, we need to report progress on the following goal: "Develop and implement district- and school-wide processes for formal evaluation and revision of curriculum."

Yearly texts purchases

Why are we evaluating and re-visioning our PL Program?

- All programs need to be evaluated
- On-line learning
- Answer our essential question . . . How can we encourage and support coherent and sustained learning pathways for our teachers?
- New Teacher Evaluation Process and Tools
- Our Professional Learning Survey
- Feedback for products

What do we hope to accomplish?

- Streamline our professional learning offerings
- Create new and different kinds of professional learning offerings
- Enhance our Mentoring Program to support new teachers to our districts
- \*Create a Teacher Progression Plan

LRSP Goal #3 Strategies #3 and #4

*How* will we accomplish this re-vision?

- 2010-2011
  - Professional Learning Committee
  - National Staff Development Council (NSDC)
     Standards Assessment Inventory
  - Created survey for all APS/AB educators
  - Analysis of data

LRSP Goal #3
Strategies #3 and #4

*How* will we accomplish this re-vision?

- Summer 2011
  - Dr. Barry Fishman, University of Michigan
    - Learning Forward (NSDC) Standards for Professional Learning
    - US Dept. of ED, Transforming American Education: Learning Powered by Technology
    - APS/AB Professional Development Survey
- Identified our PL values
- Identified categories for present district professional learning opportunities
- Proposed new structures for PL Program

*How* will we accomplish this re-vision?

- **2011-2012** 
  - Implement pilot PL structures
    - Teacher Collaborative Groups, Lesson Study, Seminar Groups, Smart Board and Google Workgroups
  - Work of five sub-committees . . . spring
    - Mentoring, In-service/Graduate Credit Options, Creating Graduate Level Courses, Documentation, Software
  - Work with Teacher Evaluation Task Force
  - Identify PL structures that support the traits of high-performing schools

LRSP Goal #3 Strategies #3 and #4

- Redistribute within current FY'13 budget to:
  - Increase Mentor Stipend
  - Increase APS Assistant Training
  - Increase stipend line for "Teaching Graduate Courses"
  - Increase R&D budgets
- Future PL Budget Needs/Considerations
  - Additional PL Day
  - Second Year of Mentor Program
  - Teacher Progression Plan
  - Continue to offset Title Grant I and IIA reductions

### **APS Grant Allocation Summaries**

	FY07	FY08	FY09	FY10	FY11	FY12
Title I Improving the Academic Achievement of the Disadvantaged	\$60,551	\$66,945	\$67,818	\$60,820	\$52,636	\$50,291
Title II, Part A Improving Educator Quality	\$37,771	\$38,336	\$39,487	\$38,447	\$37,474	\$31,312
Title II, Part D Enhanced Educational Technology	\$1,129	\$1,265	\$1,331	\$1,079	N/A	N/A
Title IV, Part A Safe and Drug Free Schools and Community Act	\$6,836	\$6,020	\$6,111	\$5,091	\$2,697	N/A
Title V Innovative Programs	\$1,538	\$1,545	N/A	N/A	N/A	N/A
TOTALS	\$107,825	\$114,111	\$114,747	\$105,437	\$92,807	\$81,603

#### AB Grant Allocation Summaries

	FY07	FY08	FY09	FY10	FY11	FY12
Title I Improving the Academic Achievement of the Disadvantaged	\$46,238	\$49,902	\$50,195	\$43,206	\$38,292	\$36,945
Title II, Part A Improving Educator Quality	\$30,391	\$31,044	\$31,892	\$30,824	\$30,491	\$25,695
Title II, Part D Enhanced Educational Technology	\$791	\$939	\$984	\$731	N/A	N/A
Title IV, Part A Safe and Drug Free Schools and Community Act	\$6,828	\$6,430	\$6,583	\$5,584	\$3,049	N/A
Title V Innovative Programs	\$1,738	\$1,755	N/A	N/A	N/A	N/A
TOTALS	\$85,986	\$90,070	\$89,654	\$80,345	\$71,832	\$62,640

# Acton Public and Acton-Boxborough Regional School Districts FY13 Budget Presentation January 28, 2012

Acton-Boxborough Regional High School Dr. Alixe Callen

#### ABRHS – The Context

- District's Long-Range Strategic Plan
- NEASC Recommendations

- Technology Needs
- Building based goal: Enhance social capital

## Current High School Initiatives

- Learning Goals
- Seminar Groups
- Advisory
- English electives
- Arts requirement
- Google Apps
- Global learning
- Saturday night activities
- Green Flag
- Anti-Bullying

## Prioritized Personnel Requests

Priority	Positions/Programs	Cost	Rationale
1	1.0 Counselor	\$56,000 (+\$14,000)	<ul><li>LRSP goal and strategy</li><li>NEASC Recommendation</li><li>Load is untenable</li><li>Increased need</li></ul>
2	2.0 English teachers	\$112,000 (+\$28,000)	<ul> <li>Reflects LRSP goals and strategies</li> <li>Decreased teacher load benefits students</li> <li>Increased teacher retention</li> </ul>
3	1.0 Special Education Assistant	\$26,000 (+\$14,000)	Completion of Hayward     Center

#### 1.0 Counselor

- NEASC Highlighted Recommendations
  - "Reduce the caseload for counselors"
  - "Increase the staffing in counseling to ensure delivery of a wide range of programs"
- Current Counselor Caseload: 247
   With Proposed Additional Counselor: 219

# 2.0 English Teachers

- Impact to student learning
- Teacher load
  - Assessment
  - Exit interview data
  - Cost of hiring and training
- Long-term plan 4 sections

LRSP Goals # 1, 2, 3

# 1.0 Special Education Assistant

- Completes Hayward Center model
  - STAR Center

LRSP Goals # 1, 2

### **Unfunded** Personnel/Program Needs

Priority	Positions/Programs	Cost	Rationale
4	Connections Program	\$186,868	Would provide continuation of JH     Connections program     Would decrease overall student load for special educators
5	2.0 additional English teachers	\$112,000 (+\$28,000)	•Fully fund 4 sections per teacher model •Decreases assessment load •Provides coverage of Directed Study
6	0.2 Drug/Alcohol Counselor	\$15,000	•Would double the time and availability of our drug/alcohol counselor for on-site clinical support and education.
7	1.0 Academic Support Center Teacher	\$56,000 (+\$14,000)	Demand for ASC support currently exceeds capacity     Provides regular education support for struggling students.     Prevents inappropriate referrals to special education

## **Unfunded** Capital Needs

Priority	Capital Improvement	Cost	Rationale
1	AP Biology Textbooks	\$14,000	<ul> <li>Biology AP exam has been significantly revised. Need text to support.</li> </ul>
2	Graphics Lab – 24 Macintosh desktop computers	\$31,752	•Computers are 8 years old and cannot run current software. •District owns necessary software – need hardware to support.
3	10 Smartboards	\$20,000	<ul> <li>Requests for Smartboards in 2011 exceeded availability by 5.</li> <li>Super-users are currently using outdated models</li> </ul>
4	Language Lab – 60 desktop computers	\$32,220	•Current hardware dates to building project •Rising repair costs •Critical to curriculum
5	Replace industrial design computer lab – 27 desktop computers + necessary software	\$19,928	•Current hardware dates to building project – cannot run current software

# Acton Public and Acton-Boxborough Regional School Districts FY13 Budget Presentation January 28, 2012

R.J. Grey Junior High School
Craig Hardimon

# Current RJ Grey Initiatives

- Learning Goals
- Second Step
  - Bullying and Teasing prevention curriculum
- Literacy across the curriculum
- MOBI
- Textbook Rollout
  - 7<sup>th</sup> grade Spanish
  - 8<sup>th</sup> grad math
- Protocols
  - Critical Friends
  - Lesson Study

#### 1. Decision Making Rubric

- Preserve the integrity of current team model
- Consider curricular and structural initiatives for optimal learning and achievement
- Expand support systems through regular education in order to reduce referrals to special education
- Enhance in-district special education programs and services
- Ensure a safe and healthy environment for learning
- Continue implementation of technology blueprint
- Continue to meet targets for MCAS/AYP

# 2. Proposed Budget Priorities: Personnel

Priority	Positions/Programs	Cost	Rationale
1	0.2 FTE Drama	\$14,000	<ul> <li>Brings current position to full time</li> <li>Adds drama to course offerings by including a yearlong elective</li> <li>Addresses increased interest in Drama programming</li> <li>Lowers grey block class size</li> </ul>

# 3. <u>Unfunded Needs: Personnel</u>

Priority	Positions/Programs Cost		Rationale
	Academic Support Center (g	<ul> <li>Meets the broader spectrum of student needs</li> </ul>	
	1.0 FTE ASC Teacher \$56,000*		Broadens criteria for program entry, allowing
2	1.0 FTE ASC Assistant \$25,000*		for earlier intervention  • Significantly increases
	Replace 12 year old PC lab with 30 station mobile cart	\$23,000	supports for struggling students  • Potentially reduces sped referrals  • Closing the old computer lab will provide classroom space for new ASC  • Computer lab well past life expectancy and long overdue for replacement  • Replacing with mobile lab will increase teacher flexibility

<sup>\*</sup> Health Insurance budgeted at \$14,000 per FTE = \$28,000

#### 3. <u>Unfunded Needs: Personnel-continued</u>

Priority	Positions/Programs	Cost	Rationale
3	After-School Homework Club - Stipend	\$5,400	<ul> <li>Provides structured afterschool support for at-risk students (illness, injury, organizational difficulties, etc.)</li> <li>Other Factors</li> <li>Provides after school academic support (math, Sci, Soc St, Eng, Sp/French)</li> <li>3 instructors available each of 2 days per week</li> </ul>
4	1.0 FTE Physical Education Assistant Teacher	\$39,000	<ul> <li>Increase support for large class sizes</li> <li>allow increased programming and diversity instruction without compromising safety</li> </ul>

# 4. <u>Unfunded Needs: Capital</u>

Priority	Capital Improvements	Cost	Rationale
1	Science tables	\$45,000	<ul> <li>Need to replace poorly built, poorly designed, falling apart equipment, create flexibility to move tables around</li> </ul>
2	Science stools	\$5,400	Need to replace broken stools
3	8 thirty station Netbook labs	\$112,000	<ul> <li>Need to increase classroom-based technology integration</li> <li>Currently 9 teams share technology</li> <li>Current laptop labs has 20 units; students must share computers</li> <li>Implementing Google Apps for Education (cloud computing) provides resources to students</li> <li>Allow students who begin computer-based work (including word processing) and opportunity to continue their work at both school and home</li> </ul>
4	Digital Project systems	\$9,000	<ul> <li>Complete multi-media classroom initiative</li> <li>3 remaining classrooms without A/V systems</li> <li>53</li> </ul>